

2016 – 2017

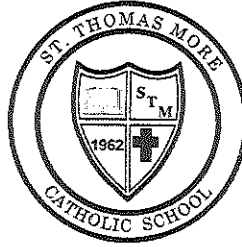
Re – Registration Form

(Due February 12, 2016 to receive the
\$50.00 discount on Registration Fee)

_____ I wish to re-enroll my child at St. Thomas More Catholic School for the 2016 – 2017 school year. (Please fill out entire packet)

_____ I do not wish to re-enroll my child at St. Thomas More Catholic School for the 2016 – 2017 school year. (Please return packet)

ST. THOMAS MORE CATHOLIC SCHOOL
4427 MOANA DRIVE
SAN ANTONIO, TEXAS 78218



PHONE: (210) 655-2882
FAX: (210) 655-9603
www.st-thomas-more-school.org

February 1, 2016

Dear Parents,

I first want to thank you for choosing St. Thomas More Catholic School to spiritually and academically educate your child. The difference a Catholic education can make in your child's life is phenomenal. Studies show that families choose Catholic schools for their children because they emphasize academic excellence and faith development in an atmosphere of respect and caring for individual students. As we celebrate Catholic Schools Week, the theme this year is: Catholic Schools: *Communities of Faith, Knowledge, and Service*. This theme sure hits home as STM's mission is: *We are committed to: Living as Jesus did. Developing our faith. Increasing our knowledge.* I can assure you the roots of these three pillars, *Faith, Knowledge, and Service*, are cultivated and nourished here everyday. These pillars continue to flourish as graduates of St. Thomas More. I thank you for your commitment and sacrifice to give your child the gift of a Catholic education.

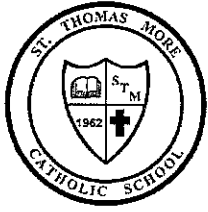
Attached you will find the Re-Registration packet for the 2016-2017 school year. Please be sure to read all information carefully, as there are a few changes. Registration fee and other fees have slightly increased keeping in mind that we want to offer excellence at an affordable rate. Re-Registration packets are due back to us by **February 12, 2016** in order to ensure placement for the 2016-2017 school year. I would like to remind you that the Archdiocese's tuition assistance program, **Hope for the Future, is now accepting applications for the 2016-2017 school year.** The application can be found online at: www.hopeforfuture.org.

We would like to help our families and offer a \$50 re-registration voucher per student. If you return all your completed forms by **February 12, 2016** you will get the \$50 discount. Thank you for your continued commitment to a Catholic education for your child/ren.

Blessings,

Mrs. Gutierrez,
Principal

We are Committed to: Living as Jesus did. Developing our Faith. Increasing our Knowledge.



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REGISTRATION & TUITION INFORMATION 2016 – 2017

Registration and General Fees

Due at the time of Registration and are Non-Refundable

One Child \$325

(\$150 Registration Fee, \$125 Book Fee, \$20 Transportation Fee, \$30 PTC Dues)

Two Children \$570

(\$250 Registration Fee, \$250 Book Fee, \$40 Transportation Fee, \$30 PTC Dues)

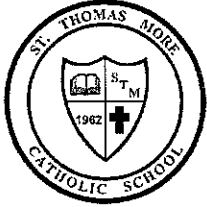
Three Children \$815

(\$350 Registration Fee, \$375 Book Fee, \$60 Transportation Fee, \$30 PTC Dues)

Four Children \$1,060

(\$450 Registration Fee, \$500 Book Fee, \$80 Transportation Fee, \$30 PTC Dues)

Tuition Rates 3K - 8 th Grade	Yearly	10 Month Rate Aug. – May	11 Month Rate July – May
1 child	\$ 4,100	\$ 410	\$ 373
2 children	\$ 7,790	\$ 779	\$ 708
3 children	\$ 9,815	\$ 982	\$ 892
4 th child	Free	Free	Free



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Additional Information for 2016-2017

Tuition Payment Policy: Due on the 1st of each month. Unless arrangements are made with the School Office, a \$50.00 late fee is assessed after the 15th of each month. NSF Fee \$50.00

Payment Options:

Cash, Checks payable to STM School, and Automatic Withdrawal option available.

Discounts:

Active Military- 5% off of tuition

Cash or Check payment of full year's tuition made by July 15th receives a 2 % discount.

Preschool Activity Fee: (PreK-3 and PreK-4 only) \$250 due the 1st of September.

8th Grade Graduation Fee: \$100.00 due the 1st of March of graduation year

Kinder Graduation Fee: \$ 50.00 due the 1st of March of graduation year.

Middle School Athletic Program (A.I.A.L-Archdiocesan Interscholastic Athletic League)-\$125 per Sport registering for. (*Fee may vary and is due at the time of registration for sport.)

Fundraising Obligations

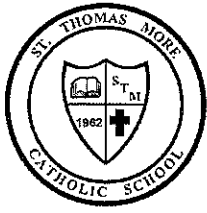
To help offset the \$1000-\$1300 automatic supplement St. Thomas More Parish and School is giving to each student, we ask our student families to help the school in our fundraising efforts.

Each family at St. Thomas More is required to participate in the Catholic Life Sweepstakes Raffle Ticket Sales and our Spring Gala.

- Catholic Life Sweepstakes Raffle Ticket Sales—Each family will be responsible for selling **30 tickets** (\$150 worth).
- Must sell or purchase 2 tickets to the 5th Annual STM Gala to be held in the Spring of 2017. (\$50.00 worth)

Volunteer Service Hours

Each family is required to complete **20 service hours** total (10 each semester). St. Thomas More's PTC hosts numerous opportunities where service hours can be completed. A volunteer service hour form will be available for our families to keep track of their hours. All service hours must be verified with STM's Volunteer Coordinator. The total service hours must be completed by April 1, 2017. An invoice will be sent out around April 15, 2017 for any service hours not completed.



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Services Offered

Morning Care: 7:00 a.m. to 7:45 a.m.

Breakfast is served from 7:00-7:30 a.m. - Various cereals, granola bars, pancakes, and waffles available.

Price range-\$.50 - \$1.00

Hot Lunch Prices:

PreK3 – 2nd Grade \$3.25 per day – Lunch Ticket for 10 days is \$32.50 or 20 days is \$65.00

3rd – 8th Grade \$3.75 per day – Lunch Ticket for 10 days is \$37.50 or 20 days is \$75.00

Milk or Juice: \$.50 (Only PreK3 – Kinder may purchase a 20 day milk ticket for \$ 10.00)

Snack Bar: The snack bar is stocked with various snacks daily. Fresh fruit is also available \$.50 -\$1.00

After School Care: ASC is open from 3:30 p.m.—6:00 p.m. A snack and drink is provided.

Registration Fee \$35.00 per family

Full time Rate (3:30 p.m. to 6:00 p.m.)

1 child \$ 115/month

2 children \$ 175/month

3 or more children \$ 235/month

Part Time Rate (2 to 3 days a week)

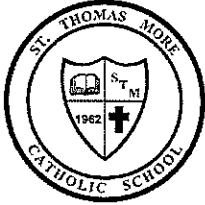
1 child \$ 70/month

2 children \$ 110/month

3 or more children \$ 140/month

Daily Drop-In Rate

\$14.00/per day (per child)



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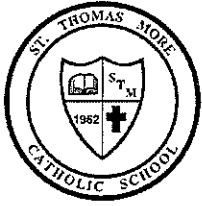
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ADMISSION REQUIREMENTS

- Pre K-3, Pre K-4 and Kinder students must be of age by Sept. 1st.
- Birth Certificate & Baptismal Certificate (if Catholic)
- Social Security Number
- Immunization Record
(No student will be allowed to attend the first day of school unless all immunization requirements have been met. The school needs to be in full compliance with state laws.)
- Copy of current / previous year's report card and any standardized test results
- Acceptance is subject to previous school's verification in the following areas:
Grades, grade placement, conduct and standardized test scores. STM Principal determines acceptance.
- Uniform required Pre K-3 through 8th grade.

St. Thomas More Catholic School is accredited by the Texas Catholic Conference and admits students of any race, color, national origin, sex, disability, religion, or political belief.



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Application for Re-Registration 2016 – 2017

(Due in school office by February 12, 2016)

Documents Required at Registration

Voucher	_____
Reg. Fees	_____
Check #	_____
CC	_____
Cash	_____
Date Received	_____

Parent's / Legal Guardian's Drivers License

Tuition Payment Contract

Please Note: Registration is not complete until all sections of this application are filled out and copies of the documents listed above are on file and have been approved by admissions.

Section A: Student Information

Grade Entering: _____

Full Legal Name: _____

Date of Birth: _____ Male Female SSN: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Religion: _____

Primary language spoken in the home: _____ Second language: _____

Name of school transferring from: _____

Section B: Family Data

Father's / Guardian's Full Name: _____

Driver's License (Copy Required): State _____ Number: _____

Marital Status: Single Married Remarried Divorced Separated Widow / Widower

D.O.B. _____ SSN: _____ Cell Phone: _____

Home Address and Phone (if different from student): _____

Occupation: _____ Place of Business: _____

Work Phone: _____ Email: _____

Religion: _____ Church Attending: _____

Mother's / Guardian's Full Name: _____

Driver's License (Copy Required): State _____ Number: _____

Marital Status: Single Married Remarried Divorced Separated Widow / Widower

D.O.B. _____ SSN: _____ Cell Phone: _____

Home Address and Phone (if different from student): _____

Occupation: _____ Place of Business: _____

Work Phone: _____ Email: _____

Religion: _____ Church Attending: _____

Section C: Census Information

St. Thomas More Catholic School is open to all children, regardless of race, color, creed, or national origin.

Ethnicity: African American Anglo Asian Multi-racial Hispanic Native American Indian
 Native Hawaiian Other / Unknown

Public School district which student resides: Northeast (910) Judson (916) Alamo Heights (900)
 Fort Sam Houston (914) Northside (915) Harlandale (904) San Antonio (907)
 Comal (900) Other _____

Public School student would attend: _____

Military Status (if applicable): Active Duty Retired Veteran

Number of children in family: Boys: Girls: What sibling rank is this student: _____

I wish to re-enroll my child at St. Thomas More Catholic School for the 2016 – 2017 school year.

Parent/ Guardian Signature: _____ Date: _____

**St. Thomas More Catholic School is accredited by the Texas Catholic Conference
and admits students of any race, color, national origin, sex,
disability, religion, or political belief.**

**St. Thomas More Catholic School
Tuition Payment Contract 2016-2017**

Please return to School Office

Student: _____

Grade 2016-2017 _____

Student: _____

Grade 2016-2017 _____

Student: _____

Grade 2016-2017 _____

Student: _____

Grade 2016-2017 _____

Parent(s) Mother: _____

Mother's Work # _____

Father: _____

Father's work # _____

Person(s) responsible for payment of tuition and fees:

Work# _____

Work # _____

Description of Services:

One hundred and eighty (180) days of Catholic Education in accordance with the approved 2016-2017 School Calendar. Variations to the approved calendar, as specified by the Department of Catholic Schools (waivers/make-up days etc... for inclement weather), are considered part of the contract.

**Registration and General Fees
Due at the time of Registration and are Non-Refundable**

<p>One Child \$325 <i>(\$150 Registration Fee, \$125 Book Fee, \$20 Transportation Fee, \$30 PTC Dues)</i></p> <p>Two Children \$570 <i>(\$250 Registration Fee, \$250 Book Fee, \$40 Transportation Fee, \$30 PTC Dues)</i></p> <p>Three Children \$815 <i>(\$350 Registration Fee, \$375 Book Fee, \$60 Transportation Fee, \$30 PTC Dues)</i></p> <p>Four Children \$1,060 <i>(\$450 Registration Fee, \$500 Book Fee, \$80 Transportation Fee, \$30 PTC Dues)</i></p>

Tuition Rates PreK3 – 8th Grade	Yearly	10 Month Rate Aug. – May	11 Month Rate July - May
1 child	\$ 4,100	\$ 410	\$ 373
2 children	\$ 7,790	\$ 779	\$ 708
3 children	\$ 9,815	\$ 982	\$ 892
4 th child	Free	Free	Free

Graduation Fee: 8th Grade - \$100.00 due March 1, 2017
 Kinder - \$ 50.00 due March 1, 2017

After School Care: Registration Fee: \$35.00 per family

Full time Rate (3:30 p.m. to 6:00 p.m.)

Part Time Rate (2 to 3 days a week)

1 child \$ 115/month
2 children \$ 175/month
3 or more children \$ 235/month

1 child \$ 70/month
2 children \$ 110/month
3 or more children \$ 140/month

Daily Drop-In Rate

\$14.00/per day (per child)

St. Thomas More Catholic School Families have the option of paying tuition annually, semiannually, or monthly in 10 or 11 equal payments. Monthly tuition is not pro-rated. If a student withdraws prior to completing the school year, a refund will be made for the remaining whole months.

No provision of the contract shall be modified except by a written instrument expressly referring to this contract and provision to be modified.

Tuition payments are due on the 1st of each month.

Tuition may be paid according to one of four plans:

Please check one:

_____ **Plan A:** Annual Payment: Due July 2016 (2% discount)

_____ **Plan B:** Semester Payments: **First Payment Due:** Aug. 2016 **Second Payment Due:** Jan. 2017

_____ **Plan C:** 10 Equal Monthly Payments (Beginning in August)

_____ **Plan D:** 11 Equal Monthly Payments (Beginning in July)

Unless specific payment arrangements have been made with the School Office, tuition paid after the 15th of the month will be assessed a \$50.00 late fee and a late notice will be sent to the family. Tuition may be paid by money order, cash, check, or credit card. The school has Telecheck to determine the viability of any check received. Checks returned for **insufficient funds** will incur a **\$50.00** processing fee. **We will not accept cash tuition payments from students.** Tuition payments (except cash) can be mailed.

Delinquent tuition is defined as tuition that is 45 days past due or tuition that is 30 days past due three times during a school year. These accounts will be reviewed by the School Council Finance Committee which may, at its option, recommend to the Principal the termination of the enrollment of the child (ren) at St. Thomas More Catholic School. If such action is taken, the Principal will give the family written notice of the decision. Terminated student must depart from St. Thomas More Catholic School within two (2) school days.

Test results, grades, and report cards will not be provided to a student's parent/guardian or to other schools, nor will students be allowed to graduate until accounts are paid in full. All fees and tuition must be current in order for a student to re-register. If prior to the first day of the new school term, a parent is transferred from the area, registration and general fees may, at the Principal's discretion, be refunded. Proof of transfer/move is required. Otherwise, all fees are nonrefundable.

Obligation of Parent or Guardians:

I agree to the following:

- a) I have read, understood, and now agree to the aforementioned terms and responsibilities;
- b) I agree and promise to make payments in accordance with the aforementioned payment schedule;
- c) In the event that I default in this contract, I agree to pay to St. Thomas More Catholic School all reasonable and necessary costs of collection incurred to collect monies for services provided by St. Thomas More Catholic School, including but not limited to: costs of any collection agent or agency; costs of Court; reasonable and necessary attorney's fees; prejudgment interest at the maximum rate allowed by law.

Mother's/Guardian's Signature _____ **Date:** _____

Father's/Guardian's Signature _____ **Date:** _____

Note: Whenever in this contract the context requires, the singular shall include the plural and vice versa.
Whenever in this contract the context requires, the masculine shall include the feminine and vice versa.